

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
DECEMBER 10, 2018 | 7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday December 10, 2018 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Jeffrey Pennington
Councilor Thomas Simon
Councilor Carole Snyder Jones
Councilor Scott Fink

Via Telephone

Councilor George Smith

Staff Present

Municipal Clerk Christina Smith
Chief Gary Benedict Jr.

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Smith.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

6. Approval of Previous Council Meeting Minutes

Councilor Aliff made a motion to approve the minutes from the November 13, 2018 Town Council meeting. Councilor Fink seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Fink – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Councilor Simon – Yes

Motion carried 5-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated police calls and case reviews are in the packet.

12. Report of the Ordinance Committee

Nothing to report

13. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve the revised Planning Commission By-Laws. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Fink – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Councilor Simon – Yes

Motion carried 5-0

14. Report of Special Committees

Mayor Harbaugh reported this year’s Merrimint was a successful event and that there seemed to be a lot of interest in the self guided Home Tours and the Nativity Scene.

15. New or Unfinished Business

Set Work Session Meeting date – Monday January 7, 2019 @ 7:00 p.m.

16. Petitions and Communication

Mayor Harbaugh announced this was Vice Mayor Thomas Simon’s last meeting as his term has ended. He thanked him for service and wished him well in all future endeavors. Each member of Council with the exception of Councilor Snyder Jones wished Vice Mayor Simon well and thanked him for his service.

17. Adjournment

Mayor Harbaugh asked Vice Mayor Thomas Simon to adjourn the meeting. Vice Mayor Thomas Simon adjourned the meeting at 7:05 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor