

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
DECEMBER 8, 2014

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday December 8, 2014 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor John Copeland  
Councilor Tom Simon  
Councilor George Smith  
Councilor Carole Snyder Jones  
Councilor Jeff Pennington

**Town Council Absent**

Councilor Carolyn Aliff

**Staff Present**

Municipal Clerk Christina Smith  
Treasurer Rebecca Layman  
Town Attorney J. David Griffin

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh asked for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present with the exception of Councilor Aliff.

**5. Set Agenda**

Mayor Harbaugh made a motion to set the agenda. Councilor Snyder Jones amended the agenda asking to go into closed session to discuss a personnel matter. Councilor Simon seconded the motion. All Councilors were in favor.

**6. Citizen Comments**

No citizen comments

**7. Approval of Previous Council Meeting Minutes**

Councilor Snyder Jones made a motion to approve the minutes from the November 10, 2014 Town Council meeting. Councilor Pennington seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones stated the Treasurer report is in the packet. Councilor Snyder Jones made a motion to approve the name change of the Julian Carper Fund to the Middletown Scholarship Fund. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes  
Councilor Copeland – Yes  
Councilor Smith – Yes

Councilor Snyder Jones – Yes  
Councilor Simon – Yes

Motion carried 5-0

**10. Report of the Public Works Committee**

Councilor Simon stated the complaints from our citizens regarding the Christmas decoration not working properly on our light poles on Main Street has been reported to Rappahannock Electric Co.

**11. Report of Public Safety Committee**

Nothing to report

**12. Report of the Ordinance Committee**

Nothing to report

**13. Report of the Planning and Zoning Committee**

Nothing to report

**14. Report of Special Committees**

Holiday House Tours Sunday December 14, 2014  
Gingerbread House Competition Judging December 11, 2014  
Employee Appreciation Dinner December 18, 2014

**15. New or Unfinished Business**

Committee Meeting cancelled for the month of December  
Work Session Meeting will be January 5, 2014 @ 7:00 p.m.

**16. Petitions and Communications**

Thank you note received from Cedar Creek Battlefield Foundation for our donation towards their 150<sup>th</sup> Anniversary event. Mayor Harbaugh announced the retirement of Councilor John Copeland.

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:29 p.m.

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Christina Smith  
Town Clerk

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Charles H. Harbaugh, IV Mayor